

INVITATION TO BID

Sealed Bids for **Township Building HVAC Improvements** will be received on a lump sum basis in the following separate contract categories by **Upper Allen Township (Owner)** at 100 Gettysburg Road, Mechanicsburg PA 17055 until **10:00 AM Tuesday, March 5, 2024**, at which place all bids received will be publicly opened and read immediately afterward:

Contract No. 1 - HVAC Construction

Contract No. 2 - Electrical Construction

The Architect is EI Associates, P.C., 2001 North Front Street, Building No. 3, Harrisburg, PA 17102-2118, Telephone (717) 233-4556. Go to <https://www.eiassoc.com/contractors> for more information. During the bidding period, questions regarding the project shall be e-mailed to the attention of Jim Martin at jmartin@eiassoc.com.

Complete bidding documents, in PDF electronic copy format, will be available from the Architect at the nonrefundable cost of \$100.00. Hard copy will not be available from the Architect. Please e-mail Ben Goas (bgoas@eiassoc.com) to request the bidding document order form. The Architect assumes no responsibility for information derived from incomplete sets of documents or for issuing addenda to entities who obtain documents from sources other than the Architect.

Documents will be available for examination at the Pennsylvania Builders Exchange, Pittsburgh & Harrisburg, PA; Altoona Builders Exchange, Altoona, PA; Lebanon County Builders Association, Lebanon, PA; Northeastern Pennsylvania Contractors Association (NEPCA), Pittston, PA; Building Industries Exchange of Pottstown, Pottstown, PA; Lehigh Valley Contractor's Association, Bethlehem, PA; CDC News/Bidtool; Construction Journal; iSqFt Construction Software; Bid Clerk; The Blue Book Network; CMD Group; and Dodge Data & Analytics.

A Non-Mandatory **Pre-bid Conference** will be held for prospective bidders **on Thursday, February 15, 2024 at 10:00 AM in the Upper Allen Township Building**, 100 Gettysburg Road, Mechanicsburg, PA 17055. Arrangements to visit the project site must be made through Mr. Scott Fraser at telephone number (717) 766-0756. All visitors to the site are required to announce themselves at the Administration Office and to comply with sign-in and identification procedures established by the Township.

Bids shall be submitted in printed form to the Owner as identified below and shall be mailed or delivered to Owner and be received no later than time stated above. Oral, telephonic, facsimile, e-mail, or telegraphic bids are invalid and will not receive consideration. Except as provided by law, bids shall be irrevocable for sixty (60) days after bid opening date, unless award of contracts is delayed due to required approvals of another governmental agency, sale of bonds, or the award of a grant or grants. If so delayed, bids shall be irrevocable for one hundred twenty (120) days in compliance with the Commonwealth Procurement Code.

Each bid shall be accompanied by a bid guarantee in the form of a certified check, a cashier's check or a bid bond of an approved Surety Company in an amount of not less than ten percent (10%) of the amount of the bid. Check or bond shall be drawn in favor of Upper Allen Township.

Notice is given that this construction work for which bids are being solicited constitutes a public works project subject to applicable provisions of the Pennsylvania Prevailing Wage Act. Appropriate prevailing minimum rates, as promulgated under provisions of said Act, must be paid by contractors in connection with performance of the necessary work. Notice is also given that this project is subject to the Pennsylvania Human Relations Act.

The Owner reserves the right to reject any or all bids or parts thereof and to waive, at its discretion, any or all irregularities, mistakes, omissions, or informalities relative thereto.

Owner: Upper Allen Township
Mr. Scott Fraser, Township Manager